



**School Admissions Team**

Children's Services, Dorset County Council,  
County Hall, Colliton Park,  
Dorchester, Dorset, DT1 1XJ

Telephone: 01305 221060  
Fax: 01305 228635  
Email: [admissions@dorsetcc.gov.uk](mailto:admissions@dorsetcc.gov.uk)  
DX: DX 8716 Dorchester  
Website: [www.dorsetforyou.com/schooladmissions](http://www.dorsetforyou.com/schooladmissions)

Date: 01 September 2011

Parent/Guardian

Dear Parent/Guardian

If your child is due to start school or move to the next stage school in September 2012 (generally because they must leave their current school in July) you **must** apply through your **home Local Authority (LA)**. If you live in another area (including Bournemouth/Poole) contact that LA to apply.

**Before applying you must:**

- Read "A Parents' Guide 2012-2013" which provides detailed information the application and admissions process (including late applications). Other LAs will have a similar guide;
- Check Admissions Policies for oversubscription criteria and supporting information required for your preferred school/s - available on Local Authority and school websites, you can telephone for a paper copy, or ask at open evenings.

Dorset Residents : Submit your application by the closing date. Failure to meet the date can significantly reduce your chances of an offer of your preferred school/s and may affect your transport entitlement. State ALL preferences even those in another LA area either:

- **On-line by 4pm via [dorsetforyou.com/schooladmissions](http://dorsetforyou.com/schooladmissions)**
- **Or complete a paper form.** Return it to your current school or School Admissions

<b>Important Dates for Normal Year of Entry Applications - September 2012</b>	
Secondary (year 7) & Upper (year 9) Applications	Closing Date : 31 October 2011 Offer Date : 1 March 2012
Junior (year 3 ) & Middle (year 5 ) Applications	Closing Date : 15 January 2012 Offer Date : 20 April 2012
New Starters (4+)	Closing Date : 15 January 2012 Offer Date : 20 April 2012

If you apply on-line you will be able to view the outcome electronically on the relevant offer date. A letter will be posted on the offer date to all applicants with full details of the outcome of the application. If you move house at any time from now until your child starts school you **must** advise us immediately.

It is not possible for schools or the Local Authority to predict what criteria will be met or guarantee an offer of any school. You must consider naming more than one preference. If you do not name your catchment school or apply late (but were able to apply on time) and we have to re-direct to an alternative you will be responsible for the transport costs.

If you need any information or **help** completing the application please contact us for assistance. If your child has a Statement of Special Educational Need you must contact your SEN caseworker.

Yours faithfully

The School Admissions Team